

# Directed Study

A directed study course may be requested by a student for a course that is in the Catalogue that is not being offered in the current semester or when there is an unresolvable conflict in the current semester. The student must complete an Application for Directed Study detailing the reasons for the request and must be supported by his/her academic advisor. The application, along with a copy of his/her transcript, is submitted to the chair of the department that offers the requested course. If the chair approves the application, the chair will work with the faculty in the department to find a facilitator for the directed study. If a facilitator is determined, the completed form will then be forwarded to the Office of the Registrar, and the student will be notified. The application must be completed before the start of the semester. An additional course fee may be required. Please attach a syllabus with scheduled meetings and assignments. Please note that a course fee may be required.