

# Application for Graduate Program

## Application for the 4+1 MBA Graduate Program

### Regular Admission:

An applicant for admission to the 4+1 MBA program may fall into one of the following categories:

1. Bethany student pursuing a BA in a business field (Accounting, Finance, International Business, Management, and Marketing).
  2. Bethany student pursuing a BA/BS in a major other than the business majors listed above.
  3. An incoming student who graduated with an undergraduate degree or graduate degree from another accredited institution.
1. **Undergraduate degree seeking students who are pursuing a BA in a business major:**
    - The prospective business student must apply to the program in spring semester junior year (before their senior year)
    - The prospective student must have an earned overall GPA of 2.75 or higher at the end of the junior year (including the spring semester when the application is filed).
    - The prospective student must have completed the following Pre-MBA courses: Principles of Microeconomics; Statistics; Financial Accounting; Managerial Accounting; Principles of Management; Principles of Marketing; Principles of Corporate Finance; International Business.
  2. **Undergraduate degree seeking students who are pursuing a BA/BS in a major other than a business major:**
    - The prospective student must apply to the program in spring semester junior year (before their senior year)
    - The prospective student must have an earned overall GPA of 2.75 or higher at the end of the junior year (including the spring semester when the application is filed).
    - The prospective student must complete the following pre-MBA courses (that have been configured as a Minor in Business Administration) before being admitted into the 4+1 MBA program: Principles of Microeconomics; Statistics; Financial Accounting; Managerial Accounting; Principles of Marketing; Principles of Management; Principles of Corporate Finance; and International Business.
  3. **Prospective students applying with an undergraduate or graduate degree from another accredited College or University:**
    - The prospective student must have completed an undergraduate or graduate degree in any field from an accredited college or university
    - The prospective student must have earned overall GPA of 2.75 or higher from the most recent earned degree.
    - The prospective student must have completed at Bethany College or at an accredited institution the following Pre-MBA courses (with a C or better) to be considered for admission: Principles of Microeconomics; Statistics; Financial Accounting; Managerial Accounting; Principles of Marketing; Principles of Management; Principles of Corporate Finance; and International Business.

### Conditional Admission:

Prospective students may be considered for provisional admission if the student has met all other requirements except completion of the pre-MBA courses. A student will be considered for conditional admission if the student has completed 6 out of the 8 pre-MBA courses at the end of junior year with the expectation that they will be completing the remaining 2 courses by the end of their senior year.

### **Application Requirements:**

Students must submit the following documentation during the spring semester prior to the senior year (for undergraduate degree seeking students) or during the spring semester prior to the MBA academic year to be considered for admission:

- Completed application form for the 4+1 MBA program.
- A current resume/CV.
- Two letters of recommendation from a professor/supervisor/internship administrator.
- An official copy of all transcripts.

### **International Applicants:**

International student applicants must have a TOEFL score of either 65, 235 (computer) or 90 (internet based). If students take IELTS or Duolingo, the minimum score must be 6.0 and 100 respectively. English exam scores should be sent to the Enrollment Office, Bethany College, 31 E. Campus Drive, Bethany WV 26032.

### **MAT/M.Ed. Application**

An applicant for admission to the Bethany College MAT/M .Ed. graduate program must possess a baccalaureate degree from an American college or university accredited by one of the recognized regional accrediting associations, or the equivalent from an international college or university.

The ordinary standard for regular admission to the MAT/M.Ed. program is an undergraduate GPA of at least 2.75 (on a 4.0 scale). Students falling below this level may submit other evidence of their ability to successfully complete a graduate program. Applicants may be admitted to the Bethany College MAT/ M.Ed. graduate program in one of the following categories:

**Regular Admission:** Applicants are admitted under this category when they have satisfied the admissions criteria detailed above.

**Provisional Admission:** Applicants who do not meet all of the criteria for Regular Admission, but show reasonable promise for success in the MAT/M.Ed. program, may be admitted provisionally. Students will be permitted to begin graduate studies while completing admissions deficiencies.